

## Resume

Wen Cheng

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### PROFILE

1. Good presenting ability for teaching contexts.
2. Clear and logical speaking ability (the second prize in speech contest held by XISU in 2015).
3. Professional English proficiency approved by several official exams.

### EDUCATION

#### Master of Applied Linguistic

The University of Melbourne

2018.07 – 2019.12

##### Core course:

Research in Applied Linguistics, Second Language Acquisition, Quantitative Methods in Language Studies, etc.

#### Bachelor of English Education

Xi'an International Studies Universities

2014.09-2018.06

##### Core course:

Basic English; Advanced English; Translation; English Teaching Method; Psychology of Education; Phonetics etc.

##### Position:

Minister of Diplomacy Department of Student Union Department (10/2014-10/2016)

In charge of the contact between XISU or investors or any other related sides with cheerful attitude.

### COMPUTER SKILLS

Microsoft Office (Word, Excel, Power Point and Outlook) Advanced

### PROFESSIONAL PROFICIENCY

Test for English Majors (TEM4)

Oral Test for English Major-4

Test for English Majors (TEM8)

IELTS

Senior English School Teacher Qualification in China

TESOL certification

### EMPLOYMENT EXPERIENCE

#### English Teacher

JIAN QIAO English school

2016.09-2017.5

Creating exciting lessons and activities to bring their imaginations to life. Providing

feedback and supporting that encourages the learners to develop both their language skills and their autonomy. Completes all administrative duties in a timely manner. Works in the school team and the teaching team in a professional manner. The school locates in Xi'an, China. All the students are Chinese. Therefore, this teaching experience provide me an ESL teaching experience.

Teaching Assistance	New Oriental Educational Company	2015.4-2016.8
<p>Meet weekly with the course instructor to discuss common student difficulties and upcoming activities. Identification and monitoring of students with learning difficulties via standardized testing. Being familiar with contemporary teaching practice specifically for those students who require assistance. Support classroom teachers in the implementation of personalized learning practices.</p>		

## RELEVANT EXPERIENCE

Silk Road International Film Festival Volunteer

Be responsible the arrangement of the conference hall, making reception and arranging seats for guests.

Silk Road Business Leaders' Meeting conference coordinator  
Making arrangement for leaders' arrival and attendance for the meeting timely. Be responsible for the volunteers' work.

Women 20(W20)	Volunteer
Be responsible for the introduction of 10 representatives for representatives participating in the conference.	